

**LOUISIANA STATE UNIVERSITY
INTERNATIONAL STUDENT OFFICE RECORDS**

RG #A0306
Inventory

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Baton Rouge, Louisiana State University

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SUMMARY

Size.	14.5 linear ft.
Geographic locations.	Louisiana State University, Baton Rouge, La.
Inclusive dates.	1956-1996
Bulk dates.	1970-1983
Language.	English
Summary.	Office files of correspondence, budget materials, and other records pertaining to the International Student Office and its relations and communications with other university offices, departments, divisions, and administrators; the Special Olympics; and federal programs pertinent to international students.
Restrictions on access.	Box 7 is restricted until 2067. DO NOT PAGE.
Related collections.	Louisiana State University Board of Supervisors Records, A0003 Louisiana State University Office of Academic Affairs Records, A0100 Louisiana State University Office of the Chancellor Records, A0001 Louisiana State University Faculty Senate Records, A5507
Copyright.	Physical rights are retained by the LSU Libraries. Examination and reproduction are governed by state and federal public records laws.
Citation.	Louisiana State University International Student Office Records, A0306, Louisiana State University Archives, LSU Libraries, Baton Rouge, La.
Stack locations.	30:50-57; 83:

BIOGRAPHICAL/HISTORICAL NOTE

The Louisiana State University (LSU) Office of Foreign Students was established in 1949 and changed its name to the International Student Office in 1965, then to the International Services Office in 1996. It provides advisory services to international students regarding their educational, financial, immigration, personal, and social concerns. Similar services are available to international faculty and research scholars.

SCOPE AND CONTENT NOTE

Records consist of office files of correspondence, budget materials, immigration documents, minutes, reports, brochures, and a variety of other printed materials maintained originally by the International Student Office. The materials document primarily the Office's relations and communications with other LSU offices, departments, divisions, and administrators but also with United States federal entities and international educational entities. Major topics documented include LSU's hosting of the International Special Summer Olympics; the actions taken by the International Hospitality Foundation to provide Cuban students with emergency loans after relations between the United States and Cuba deteriorated in the early 1960s; and international students' immigration and admissions issues. Also included are items from international student exchange and study abroad programs, the LSU International Expo, LSU orientation programs for international students, the LSU International Student Association (ISA), and other LSU international student associations, organizations, and clubs.

LIST OF SERIES

Series I. Topical Office Files, 1956-1996, undated

Series II. General Correspondence Office Files, 1970-1996

Series III. Foreign Countries and Regions Office Files, 1982-1983

SERIES DESCRIPTIONS

Series I. Topical Office Files, 1956-1996, undated

This series is organized alphabetically by folder title and comprises the bulk of the records. Folder titles are comprised generally of LSU and outside entities' names. Materials include files of correspondence, reports, budget documents, inventories, immigration documents, minutes, self-study materials, departmental records, brochures, pamphlets, newspaper clippings, and a variety of other printed materials. Most files document the International Student Office's communications with other LSU entities, like the Office of the Chancellor and the Office of the President. Items of note include records from the International Hospitality Foundation (1961-1983, undated); LSU orientation materials (1968-1995); records from the International Special Summer Olympics (1981-1987); and materials from various LSU international student organizations, clubs, and associations, like the Muslim Student Association (1971-1983) and the Nigerian Student Association (1977, 1987-1988).

Oversize materials include a poster titled "Exchange Programs for LSU Graduate Students" (Dec. 1987); an LSU campus topographic map (1958); and schematics for air conditioning renovation for the Agnes Morris House, where the LSU International Hospitality Foundation was once located on Raphael Semmes Road (1975-1981).

Series II. General Correspondence Office Files, 1970-1996

While most correspondence is located in the topical office files, some correspondence was maintained separately as general correspondence files. General correspondence from 1970-1971 documents the communications and actions of Michael V. Karnis, director of the International Student Office before Erin L. Schmidt became director. General correspondence from 1972 to 1996 documents Schmidt's work. Along with the general correspondence files, there are some additional folders of congressional correspondence and International LINK correspondence.

Series III. Foreign Countries and Regions Office Files, 1982-1983

This series was originally filed separately from the topical office files and general correspondence office files. Folder titles consist of the names of foreign countries and regions, and the series is organized alphabetically by folder title. Files contain chiefly correspondence with prospective international students and foreign educational organizations. There are some printed materials as well.

INDEX TERMS

Materials relating to these people, places, and things can be found in the collection.

Baudin, Jerry J., 1942-
Budgets.
Clippings (information artifacts)
College student orientation--Louisiana--Baton Rouge.
Copping, Allen Anthony.
Hargrave, Carolyn Hooper.
Hull, David Franklin, 1946-
Institute of International Education (New York, N.Y.)
**International Special Summer Olympic Games (6th : 1983 :
Baton Rouge, La.)**
International Student Association (Louisiana State University)
Letters (correspondence)
Louisiana--Ethnic relations.
Louisiana State University (Baton Rouge, La.). Faculty Senate.
**Louisiana State University (Baton Rouge, La.). International
Student Office.**
Louisiana State University (Baton Rouge, La.)--Students.
LSU Foundation.
LSU Student Union (Baton Rouge, La.)
Muslim Student Association (Louisiana State University)
Nigerian Student Association (Louisiana State University)
Perkins, Huel D. (Huel Davis), 1924-2013.
Pesson, Lynn Louis, 1927-
**Phi Iota Alpha. Alpha Alpha Chapter (Louisiana State
University)**
Posters.
Reddoch, James Wilson, 1924-2011.
Reports.
Schmidt, Erin.
Special Olympics.
Student exchange programs--Louisiana--Baton Rouge.
**Students, Foreign--Education (Higher)--Louisiana--Baton
Rouge.**
Students, Foreign--Services for--Louisiana--Baton Rouge.
Topographic maps.
United States Information Agency.
Wharton, James H., 1937-

CONTAINER LIST

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		10-12	Academic Affairs, Office of (LSU)--Carolyn H. Hargrave (Vice-Chancellor and Provost), 1981-1984
		13	Academic Affairs, Office of (LSU)--Huel D. Perkins (Assistant Vice-Chancellor), 1986-1987
		14	Academic Programs Abroad, Office of (LSU), 1982-1983
		15-16	Academic Services (LSU)--Albert L. Clary (Director), 1980-1982
		17	Accounting, Department of (College of Business Administration; LSU), 1973
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		21	Administrative Services (LSU), 1982-1983
		22-24	Administrative Services (LSU)--James W. Reddoch (Vice-Chancellor), 1981-1988
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		27	Advanced Study and Research, Office of (LSU), 1978
		28	Affirmative Action Plan (LSU), 1973-1975
		29-30	African-American Institute (New York), 1972-1983
		31	African Student Organization (LSU), 1982-1983
		32	Agricultural Economics and Agribusiness, Department of (LSU), 1983-1984
		33	Agriculture, College of (LSU), 1985
		34	ALCORE (Dallas), 1972-1974
		35	Alumni Center, LSU, 1987-1988
		36-37	Alumni Federation, LSU, 1981-1988
		38	Alumni Office (LSU), 1974-1976
		39	Ambassadors, LSU, 1993-1994
		40-41	America-Mideast Educational and Training Services (AMIDEAST; Washington, D.C.), 1981-1983
		42	American Association of Junior Colleges (AAJC; Washington, D.C.), 1971-1972
		43	American Friends of the Middle East (AFME; Washington, D.C.), 1974-1978
		44	American Universities Field Staff (New Hampshire), 1970-1975
		45-46	Arab Student Club; Organization of Arab Students (LSU), 1972-1983
		47	Aramco Services Company (Houston), 1981-1983
		48-49	Arts and Sciences, College of (LSU), 1980-1986

<u>Stack</u>	<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>	
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			51	Association of International Education Administrators (AIEA)--Meeting, 1982-1983	
			52-53	Association Internationale des Étudiants en Science Économiques et Commerciales (AIESEC) LSU, 1981-1983	
			54	Athletic Club (LSU)--Faculty/Staff, 1981-1982	
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			57	Baton Rouge Area Convention and Visitors Bureau, 1981-1982	
			58-59	Bicentennial Celebration (LSU), 1975	
			60	Birth and Sex Information Counseling (BASIC; LSU), 1974	
			2	1	Board of Directors (LSU)--Minutes, Aug. 1, 1975
				2	Board of Supervisors (LSU), 1981-1982
				3	Botany Department (LSU), 1981-1982
		4		Boyd Professors (LSU), 1980-1981	
		5		Bradford University Students, 1982-1983	
		6-13		Budget and Planning, Office of (LSU), 1985-1993	
		14-16		Budget and Planning, Office of (LSU)--Jerry J. Baudin (Director), 1981-1985	
		17		Budgets--Chancellor's Student Aides, 1982-1983	
		18		Budgets--Creole Foundation, 1975-1976	
		19		Budgets--Cuban Loan (U.S. Cuban Refugee Program), 1976-1978	
		20		Budgets--Institute of International Education (IIE), 1987-1989	
		21		Budgets--International Student Emergency Relief Fund, 1977-1978	
		22-34		Budgets--International Student Office (LSU), 1977-1993	
		35-36		Budgets--International Student Office (LSU)--Adjustments, 1981-1983	
		37-39		Budgets--International Student Office (LSU)--Appropriations, 1974-1979	
		40-46		Budgets--International Student Office (LSU)--Cultural Events, 1985-1991	
		47		Budgets--International Student Office (LSU)--Legislative Audits, 1975-1976	
		30:57	7	1	Budgets--International Student Office (LSU)--Operating Budget Materials, 1979-1992 (Restricted until 2062)
		30:50	2	48-49	Budgets--LAGOVEN, S. A., 1977-1983
				50	Budgets--Latin American Loan Fund, 1975
				51	Budgets--National Association for Foreign Student Affairs (NAFSA), 1975
				52	Bus System Review Committee, LSU, 1994

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>
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		7	Career Development--Career Opportunity Center (LSU), 1981-1982
		8	Career Development--Pilot Project for Career Development Opportunities for U.S. Trained International Students (LSU), 1974-1976
		9	Caribbean Students Association (LSU), 1988-1989
		10	Center for Latin American Affairs (LSU), 1982-1983
		11	Central American Program of Undergraduate Scholars (CAMPUS) I, 1987-1988
		12-13	Central American Program of Undergraduate Scholars (CAMPUS) II, 1987-1989
		14	Central American Program of Undergraduate Scholars (CAMPUS) IV, 1988-1989
		15-20	Chancellor, Office of the (LSU), 1970-1983
		21-22	Chancellor, Office of the (LSU)--James H. Wharton (Chancellor), 1983-1987
		23	Chinese Student Association (LSU), 1982-1983
		24	Coalition to Promote Equality and Democracy (CPED; LSU), undated
		25-26	Computer Service (LSU), 1981-1983
		27	Computer Service (LSU)--Ronald D. Hay (Director), 1986-1987
		28	Conference of Louisiana Colleges and Universities (in Natchitoches, La.), 1974
		29	Conferences for Students, 1975-1976
		30	Consejo Nacional de Ciencia y Tecnologia (CONACYT), 1981-1982
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		33-35	Council for International Exchange of Scholars (CIES), 1981-1988
		36	Council for Minority Affairs (LSU), 1971-1974
		37-38	Council on International Educational Exchange (CIEE), 1981-1987
		39	Cricket Club (LSU), 1972-1976
		40-42	Data and Data Processing Requests, 1970-1981, undated
		43	Dean of Men, Office of the (LSU), 1971-1976
		44-49	Dean of Students (LSU), 1981-1991
		50	Dean of Women, Office of the (LSU), 1971-1976
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<u>Stack</u>	<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>	
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			54	Directory (LSU), 1973-1974	
		4	1	Employment, 1982-1983	
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			3	Employment--Asian Institute of Technology (AIT; Thailand), 1981-1982	
			4	Employment--Central America, 1981-1982	
			5	Employment--Conoco Inc. (Houston), 1982-1983	
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			7	Employment--Cyanamid (New Jersey), 1981-1982	
			8	Employment--Dow Chemical Latin America, 1981-1982	
			9	Employment--Esso Inter-America Inc. (Florida), 1982-1983	
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			14	Employment--Petrobas (Houston), 1982-1983	
			15	Employment--Scallop Corporation (Houston), 1981-1982	
			16	Employment--Summer Employment Opportunities, 1972-1973	
			17	Employment--Summer Youth Employment Program (CETA), 1981-1982	
			18	Employment--Suralco (Suriname), 1982-1983	
			19	Employment--Université Internationale (Michigan), 1973	
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		24-29	English Language and Orientation Program (ELOP; LSU), 1962-1983		
		30	English Survey (LSU), 1973		
		31-33	Enrollment Summaries (LSU), 1981-1992		
		34	Equal Employment Opportunity (EEO; LSU), 1981-1982		
		35-37	Exchange Agreements, 1981-1992		
		38	Exchange Students (LSU), 1984-1994		
		83:	--	1*	<i>Exchange Programs for LSU Grad Students</i> , Dec. 1987 (*Stored in box 2, folder 1 of the LSU Poster Collection)
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52-53	Faculty (LSU)--Foreign Faculty--Resources List, 1981-1983				
54-55	Faculty and Staff Appointments (LSU), 1977-1982				
56-57	Faculty Senate (LSU), 1973-1982				
58-61	Faculty Senate (LSU)--Committee on International Education, 1983-1988				
62	Federation of Malaysian Students' Associations of North America (FOMSANA), 1975				

<u>Stack</u>	<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>		
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			64	Financial Aid, 1976		
			65	Financial Aid--Alpha Delta Kappa Scholarships, 1973		
			66	Financial Aid--Catholic Relief, 1973		
			67	Financial Aid--Hiram Student Loan Fund, 1981-1982		
			68	Financial Aid--International Telephone and Telephone Corporation (ITT) International Fellowship Program, 1975-1981		
			69	Financial Aid--Joseph W. Freeland International Scholarship, 1982-1983		
			70	Financial Aid--Methodist World Hunger Scholarship, 1981-1982		
			71	Financial Aid--National Hispanic Scholarship Fund, 1981-1982		
			72-73	Financial Aid--The Uniting Campus Ministry (TUCM) Scholarship, 1981-1983		
			74	Finnish Trainees' Exchange Program, 1968-1970		
			75	Food Service (LSU), 1970-1977		
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30	Grants (LSU), 1982-1983					
31	Handicapped Study (LSU), 1976-1978					
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33	Health--Student Health Service (LSU), 1981-1982					
34	Heidelberg University (Ohio), 1982-1983					
35	Herdon Spillman--Organ Building/Concert Tour Project--Summer 1982					
36	Hokkadio Japanese Group, Aug. 20-23, 1974					
37-38	Homecoming (LSU), 1981-1983					
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40	Hospitality--Friends Across the Water, 1972-1977					
41	Hospitality--Institute of World Affairs, 1972-1973					

<u>Stack</u>	<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>
	30:52	5	42	Hospitality--International Students, Inc. (FOCUS; Colorado), 1974
			43-45	Housing Office (LSU), 1970-1991
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			47-51	Institute of International Education (IIE; Houston), 1981-1990
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			9	Institute of International Education (IIE)--Sixth Conference on International Education (Washington, D.C.; Feb. 29, 1969), 1968-1969
			10	Institute of International Education (IIE)--Summer Crossroads Program in California and Colorado, 1975
			11	Institute of World Affairs (New Hampshire), 1982-1983
			12	Institutional Research, 1971-1974
			13	Institutional Research--African Students (SUNY, Buffalo), 1975
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			18	Instruction and Research, Office of (LSU), 1981-1982
			19	Instructional Support Center (LSU), 1981-1982
			20-24	Insurance (LSU), 1973-1987
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			34	Intercultural Creativity (LSU), 1971
			35	Intercultural Papers, 1976-1978
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			37	Intergovernmental Committee for Migration (ICM; Washington, D.C.), 1981-1982
	30:53	8	1	Intergovernmental Committee for Migration (ICM; Washington, D.C.), 1982-1983
			2	International Advisory Council (LSU), 1977-1978
			3-4	International Center, LSU--Agnes Morris House, 1975-1982
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	30:53	8	5	International Center, LSU--Agnes Morris House--Building Renovation, 1981-1982
			6	International Club (LSU), 1967-1971
			7-8	International Cultural Center (ICC; LSU), 1992-1994
			9	International Cultural Center (ICC; LSU)--Building Request Form, undated

<u>Stack</u>	<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>
30:53		8	10	International Education Exchange (Washington, D.C), 1987-1988
			11	<i>International Education in Florida Community Colleges: An Analysis</i> (by Edward S. Blankenship), 1981-1982
			12	International Friends (IF; LSU), undated
			13-15	International Hospitality Foundation (LSU), 1969-1983
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15	International Student Office (ISO; LSU)--Summer Employment Questionnaire, 1970			

<u>Stack</u>	<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>			
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			19	International Student Service (YMCA ISS; New York)--Japanese Visitors, 1972-1977			
			20	International Visitors (LSU), 1963-1969			
			21	Jam Jam (LSU), 1981			
			22	Junior Achievement (Baton Rouge, La.), 1971-1972			
			23-25	Junior Division (LSU), 1981-1988			
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			30	Latin American Affairs, Center for (LSU), 1983-1984			
			31	Latin American Club (LSU), 1977			
			32-33	Latin American Scholarship Program of American Universities (LASPAU), 1981-1983			
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			49-50	Louisiana Chapter of the National Association for Foreign Student Affairs (LANAFSA), 1981-1983			
			51	Louisiana Documents Collection (University of New Orleans Library), 1994			
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						13	Malaysia--Majlis Amanah Rakyat (MARA), 1981-1982
						14	Malaysian Visitors (LSU), 1976
						15	Manship School of Mass Communication (LSU), 1994
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17	Mathematics, Department of (LSU), 1981-1982						
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				10	NAFSA--State Chairman--Martha Mikell, 1972			
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				25-26	Nigerian Student Association (LSU), 1977, 1987-1988			
				27	Non-Native English Speakers (LSU), 1982-1983			
				28	Non-Resident Tuition Information (LSU), 1974			
				30:55	12	1-6	1-6	Olympics--International Olympics (LSU), 1972-1984
							7-14	Olympics--International Special Summer Olympics (LSU), 1981-1987
						15-16	Olympics--Special Olympics (LSU), 1982-1983	
17-34	Orientation (LSU), 1968-1994							

<u>Stack</u>	<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>
	30:55	12	35	Orientation (LSU)--International Student Orientation Packet, 1994-1995
			36	Parking for Disabled People (LSU), 1994
			37	Parking Plan (LSU), 1982-1983
			38	Passports, 1971-1972
			39	Phi Iota Alpha (LSU), 1977
			40-42	Physical Plant, 1981-1986
			43-44	Pleasant Hall (LSU)--Reservations, 1981-1983
			45-46	Police Department (LSU), 1975-1982
			47-50	President, Office of the (LSU), 1961-1983
			51-53	President, Office of the (LSU)--Allen A. Copping (President), 1985-1993
			54	Proclamation Material, 1976
			55-56	Public Relations, Office of (LSU), 1981-1983
			57	Purchasing Office (LSU), 1981-1982
			58-60	Records and Registration, 1981-1988
			61	Recreational Sports, Division of (LSU), 1994
			62	Recruitment Outline (LSU), 1990-1991
			63	Religious Groups (LSU), 1981-1982
			64-65	Research, Office of (LSU), 1981-1983
			66-67	<i>Reveille</i> (LSU Newspaper), 1980-198
			68	Rotary Club (Baker, La.), 1981-1982
			69-70	Safety--Campus Safety Office (LSU), 1977-1982
			71	Selective Service and Armed Forces Committee (LSU), 1956-1969
			72	Seminar Education of Arab Students (LSU), 1973-1975
			73-74	Sister Cities, 1981-1983
			75	Soccer Club (LSU), 1971-1975
			76	Soccer Team (LSU), undated
		13	1	Society for Intercultural Education, Training, and Research (SIETAR), 1981-1983
			2	Sociology, Department of (LSU), 1980
			3	Southeast Consortium for International Development (SECID), 1982-1983
			4-5	Southern University (Baton Rouge), 1981-1983
			6	Southern University (New Orleans), 1975
			7	Southwestern Book Company, 1974-1975
			8	Spanish and Portuguese, Department of (LSU), 1982-1983
			9-10	Speakers and Artists Bureau, LSU, 1981-1982
			11	Special Assistance for International Programs, 1991
			12	Speech (LSU), 1982-1983
			13-14	Speech for Foreign Students (LSU), 1975-1980
			15	Speeches, 1966
			16-17	Staff Senate (LSU), 1981-1983

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>		
30:55	13	18-27	Student Affairs (LSU), 1962-1988		
		28	Student Affairs (LSU)--David F. Hull (Assistant Vice-Chancellor), 1983-1984		
		29	Student Affairs (LSU)--James W. Reddoch (Vice-Chancellor), 1977		
		30-32	Student Affairs (LSU)--Lynn L. Pesson (Vice-Chancellor), 1981-1984		
		33-35	Student Affairs (LSU)--M. Margaret Jameson (Assistant Vice-Chancellor), 1977-1984		
		36	Student Affairs (LSU)--Reorganization, 1972-1976		
		37	Student Affairs (LSU)--Task Force, 1981-1982		
		38-42	Student Government Association (SGA; LSU), 1972-1994		
		43	Student Media (LSU), 1993		
		44	Student Services (LSU), 1989-1990		
		45	Student Services Orientation Committee (LSU), 1994		
		46-48	Student Union, LSU, 1965-1976		
		30:56	14	1-2	Student Union, LSU, 1981-1982, 1994
				3-4	Student Union, LSU--Reservations, 1980-1983
				5	Summer Study Abroad Programs, 1981-1982
				6	Survey--"How Do You Describe Yourself and Others," Jan. 1974
				7	System Network Computer Center, LSU, 1993
8-9	<i>System Network Computer Center</i> (LSU Newsletter), 1981-1983				
10	Task Force for International Education (LSU), 1980-1981				
11	Title IX, 1976				
12-14	Treasurer, Office of the (LSU), 1976-1983				
15-18	Union International Committee (LSU), 1970-1983, undated				
19	United Nations Day, 1975				
20	United States Agency for International Development (USAID), 1989-1990				
21-24	United States Government--Immigration and Naturalization Service, 1956-1983				
25	United States Government--International Cooperation Administration (ICA), 1980-1981				
26-28	United States Government--State, Department of, 1963-1983				
29-39	United States Information Agency (USIA), 1982-1996				
40-41	United States International Communication Agency (USICA), 1981-1983				
42-43	University Archives (LSU Libraries Special Collections), 1990-1993				
44	University of Arkansas, 1972-1975				
45	University of New Orleans (UNO), 1981-1982				
46-47	University Planning Committee (LSU), 1991-1994				

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents with dates</u>
30:56	14	48	Venezuelan Ambassador Visit, 1974-1975
		49	Venezuelan Club (LSU), 1977-1978
	15	1	Veterans Affairs (LSU), 1973
		2-3	Western Union, 1981-1983
	4	Williamsburg International Assembly--Applications and Information, 1961-1971	
			Series II. General Correspondence Office Files, 1970-1996
		5-26	General Correspondence, 1970-1996
		27-28	International LINK Correspondence, 1973-1976
		29	Congressional Correspondence, 1990-1991
			Series III. Foreign Countries and Regions Office Files, 1982-1983
		30-67	Africa-Venezuela, 1982-1983